



Title: Supply of Safety Important Pneumatic Butterfly Valves

Tender Notice No.

I-I/ET-TPT/24003/24-25

Note: This tender is to be issued to the pre-qualified bidders against Expression of Interest (EOI) for pre-qualification of bidders for Supply of Safety Important Pneumatic Butterfly Valves

EOI No. I-I/EOI/CWS-VALVES/PQ-03/2022-23 dated 31.03.2023

<b>Title</b>	<b>Tender No. I-I/ET-TPT/24003/24-25 dated 10-05-2024 for Supply of Safety Important Pneumatic Butterfly Valves</b>
<b>Sub Title</b>	<b>PART-A (I): Instructions to Bidders, Tender conditions and Bid Submission format</b>

ITER-India, Institute for Plasma Research

Block A, Sangath Skyz, Bhat-Motera Road, Koteswar,

Ahmedabad 380005, Gujarat, India





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I-I/ET-TPT/24003/24-25

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Title	<b>Supply of Safety Important Pneumatic Butterfly Valves</b>
Sub Title	<b>PART-A (I): Instructions to Bidders, Tender conditions and Bid Submission format</b>

Written by	Reviewed by	Approved by
ITER-India	ITER-India	ITER-India
Signature/s in sequence	Signature/s in sequence	Signature/s in sequence

**ITER-India, Institute for Plasma Research**  
**Block A, Sangath Skyz, Bhat-Motera Road, Koteswar,**  
**Ahmedabad 380005, Gujarat, India**

<http://www.iterindia.in>





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### Amendment Record

Date dd/mm/yyyy	Description of Changes	Version No.	Changes made by

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## 1 Instructions to Bidders and Tender conditions

Online tenders are invited (INR quote only) in **TWO PART** from the pre-qualified bidders against the **Tender Notice No. I-I/ET-TPT/24003/24-25 dated 10-05-2024 (Two Part Open E-Tender)** for **“Supply of Safety Important Pneumatic Butterfly Valves”** as per the Scope of Supply, Work and Technical Specifications provided in Part-A (II) and Terms & Conditions provided in Part-A (III) of this tender document.

*Table 1: Instructions to Bidders*

Instructions	
<b>1.1 Single Point of Contact for the Tender</b>	
a.	<p>All communications related to this tender must be sent to the following Single Point of Contact (SPOC).</p> <p><b>Senior Purchase Officer</b> ITER-India, Institute for Plasma Research Block A, Sangath Skyz, Bhat-Motera Road, Koteswar, Ahmedabad 380005, Gujarat, India</p> <p>E-mail: <a href="mailto:purchase@iterindia.in">purchase@iterindia.in</a> Phone: +91-79-23 26 96 56 / +91-79-23 26 95 29</p>
<b>1.2 Notice Inviting Tender (NIT)</b>	
a.	<p>This is a <b>TWO PART OPEN E-TENDER</b>. <b><u>Bidders shall upload bids online only on e-Tendering portal (<a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a>) in Two Parts.</u></b></p>
b.	<p>PART-A: Technical &amp; Commercial Bid <b>without price</b> [Part-A(I), Part-A(II), Part-A (III)]</p>
c.	<p>PART-B: Price Bid in xls format only</p>
<b>1.3 Tender Documents / Tender Specifications &amp; Requirements</b>	
<p>The scope of supply, scope of work, technical specifications, contract terms and bidding procedures are prescribed in the tender documents. The tender documents include the following Parts. Each Part is provided in a separate document with appropriate title. Scope of supply and scope of work in this tender shall be executed in two phases i.e. Phase-1- Prototype/Reference Design, Manufacturing and Qualification and Phase-2- Design, Manufacturing, Inspection, Testing and Supply of BOQ Valves with Actuators along with mandatory spares. Scope of work in Phase-2 shall start only after the concurrence from the Purchaser.</p>	
a.	<p>Part-A(I): Instructions to bidders, Tender conditions and Bid Submission format</p>
b.	<p>Part-A(II): Scope of Supply and Technical Specifications</p>



c. Part-A(III): Terms and Conditions of the Contract/Purchase Order

d. Part-B: Price Bid format (excel template)

#### 1.4 Bidder eligibility and other applicable conditions

a. Preference to Make In India (MII): Preference shall be given to Class-I Local Supplier as defined in Public Procurement (Preference to Make In India) Order 2017, as amended from time to time and its subsequent orders/notifications issued by concerned Nodal Ministry for specific goods/products. The local content to qualify as Class-I (minimum 50% currently) or Class-II Local Supplier (minimum 20% currently) is as per Government notification no. P-4501/2/2017-PP (BEII) dated 16.09.2020 issued by Ministry of Commerce & industry in this regard. **Only Class-I Local Suppliers and Class-II Local Suppliers are eligible to bid for this enquiry. Non-Local Suppliers are not eligible to bid for this tender. Government notification no. P-4501/2/2017-PP (BEII) dated 16.09.2020 shall apply for this tender.**

Class-I Local Suppliers and Class-II Local Suppliers will submit duly signed & stamped certificate from the statutory auditor or cost auditor of the company (in the case of companies) or from a practicing cost accountant or practicing chartered accountant (in respect of suppliers/bidders other than companies) giving the percentage of Local content as per the format provided in Annexure-A5 along with the offer/bid failing which bid may not be considered for further evaluation.

b. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. Purchase preference to Micro and Small Enterprises will get precedence over Preference to Make In India.

**Orders (F. NO.6/18/2019-PPD dated 23<sup>rd</sup> July 2020) issued by the Government of India restricting procurement from bidders of certain countries which shares a land border with India shall apply to this procurement.**

c. Any bidder from a country which shares a land border with India (<https://mea.gov.in/india-and-neighbours.htm>), excluding countries as listed in the website of Ministry of External Affairs (<http://meadashboard.gov.in/indicators/92>), to which the Government of India has extended lines of credit or in which the Government of India is engaged in development projects (hereinafter called restricted countries') shall be eligible to bid in this tender only if the bidder is registered (<https://dpiit.gov.in/sites/default/files/Revised-Format-Bidders-31March2021.pdf>) with the Registration committee constituted by the Department for promotion of Industry and Internal Trade(DPIIT). The bidders shall enclose valid registration certificate along with their offer. Wherever the bids are received without accompanying the above said requisite certificate such offers shall be treated as incomplete and not considered.

Self-declaration regarding bidder not belonging from a country which shares/not shares land





border with India as per **Annexure-A6**: Self-declaration by Bidder of a country sharing/not sharing land border with India should be uploaded on e-Tendering portal along with other documents.

Bidder from such Restricted Countries" means: - a) An entity incorporated, established, or registered in such a country; or b) A subsidiary of an entity incorporated, established, or registered in such a country; or c) An entity substantially controlled through entities incorporated, established, or registered in such a country; or d) An entity whose beneficial owner is situated in such a country; or e) An Indian (or other) agent of such an entity; or f) A natural person who is a citizen of such a country; or g) A consortium/ joint venture where any member falls under any of the above.

In Bids for Turnkey contracts, including Works contracts, the successful bidder shall not be allowed to sub-contract works to any contractor from such Restricted Countries unless such contractor is similarly registered. In such cases, the bidders shall enclose the certificate as per **Annexure-A6**.

If Bidder has proposed to sub-contract Services or incidental Goods directly/ indirectly from the vendors from such countries, such vendor shall be required to be registered with the Competent Authority. However, if Bidder procures raw material, components, and sub-assemblies from such countries' vendors, such vendors shall not require registration.

### 1.5 Manner and method for submission of bid/tender

Bidders need to upload their complete offer on e-Tendering portal (<https://eprocure.gov.in/eprocure/app>) in a manner and method specified below.

- a. All tenders in response to this invitation shall be submitted through online mode only. **Tender submitted by fax/cable/telegram or in hard copy or in any mode other than online WILL NOT be considered and all such tenders will be rejected without any notice to the tenderer.**
- b. **Part-A (Techno-commercial):** This part of the tender shall include/contain documents related to Scope of Supply, Scope of Work, all technical details, technical specifications, drawings (if any) and also the commercial terms and conditions of contract for the supplies to be made and the services to be rendered **EXCLUDING ANY PRICE DETAILS THEREOF**. All applicable Annexures as per Part-A(I) to be submitted in Part-A of the bid.
- c. **Part-B (Price):** This part should contain only the prices of the items offered and the services to be rendered. Part-B (Price) shall be furnished only in accordance with the format provided by the Purchaser as **“Part-B”** of this tender document.
- d. If bidder/tenderer includes prices of any nature in Part-A (Techno-commercial) of the tender such offers are liable for rejection without any notice to the bidder/tenderers.

### 1.6 Pre-bid Clarifications

- a. The main objective of the Pre-Bid clarifications is to ensure all the tender requirements that are specified through different tender documents have been clearly and correctly understood by all the pre-qualified bidders.



b.	<b><u>The pre-qualified bidders are required to furnish in writing their pre-bid queries (both technical and commercial (For dates refer Notice Inviting Tender (NIT))).</u></b> If the queries submitted by the bidders are in parts, then latest query should have all previous queries separated and marked properly, so that earlier information is available in consolidated form at a single point. The bidders are required to raise the queries if any, strictly as per the enclosed format ( <b>Annexure-A1</b> : Format for submission of Pre-bid queries/Clarifications/ <b>Section: 3.1</b> ) and uploaded on e-Tendering portal.
c.	Queries/clarification/information sought in any other manner may not be responded.
d.	Pre-bid clarifications will be issued by Purchaser on e-Tendering portal by <b>28-05-2024</b> and shall also be uploaded on the ITER-India Website <a href="https://www.iterindia.in/tenders">https://www.iterindia.in/tenders</a> under the “Tender- Public/Global Tenders” menu.
e.	In case pre-qualified bidder makes any alternative suggestions with respect to the tender requirements, the same will be discussed and noted for further evaluation by ITER-India. However, ITER-India reserves the right to accept or reject such suggestions at its discretion.
f.	Any modification(s) to the tender documents, which may become necessary, shall be uploaded as a corrigendum on e-Tendering portal as well as on ITER-India Website <a href="https://www.iterindia.in/tenders">https://www.iterindia.in/tenders</a> under the “Tender- Public/Global Tenders” menu and also be communicated to pre-qualified bidders through e-mail.
<b>1.7 Amendments to tender documents</b>	
a.	The Purchaser reserves the right to issue any amendments, clarifications, etc. to the tender documents, giving reasonable time, and prior to the bid opening. Such amendments, clarifications etc., to be considered by the bidders while submitting the bids and invariably enclose such documents as a part of the bid. All such amendments, clarifications, etc., shall be uploaded on e-Tendering portal as well as on ITER-India website <a href="https://www.iterindia.in/tenders">https://www.iterindia.in/tenders</a> under the “Tender- Public/Global Tenders” menu and also be communicated to potential bidders through e-mail.
<b>1.8 Tender Fee &amp; EMD</b>	
a.	<b>Tender Fee (Non-Refundable):</b> Tender Fee is not applicable.
b.	<b>Earnest Money Deposit (EMD):</b> The EMD of INR 10 lakhs submitted by the pre-qualified bidders against the EOI can be retained further until completion of tendering process of this tender. In case of the EMD submitted in the form of Bank Guarantee, the pre-qualified bidder shall make necessary amendment to EMD-BG in line with the format provided at <b>Annexure-A7</b> and extend the validity of the Bank Guarantee till 45 days beyond the bid validity period or submit a fresh EMD-Bank Guarantee for INR 10 lakhs valid until 45 days beyond bid validity period against this tender.
<b>1.9 Preparation of Techno-commercial Bids &amp; Bid Content</b>	

### 1.9.1 General

- a. Before preparing the techno-commercial bids, the Bidders shall read all the tender documents carefully. Bidder who has submitted the bid against this tender shall be deemed to have read and understood the tender in totality.
- b. Detailed instructions and format for preparing the tender response and its content is provided at Section: **1** of this document. Different templates and formats have been provided to assist the bidders.
- c. The bid documents shall be prepared in English language only.
- d. All pages of the bid documents shall be numbered. Each page of the bid document shall be stamped and initialized.
- e. Each bidder shall submit only one bid for a tender. All bids of the bidder who submits more than one bid for the same tender; will be rejected without any notice to the bidder.

### 1.9.2 Techno-commercial Bid Preparation

- a. Bidders shall furnish all necessary details against Tender specifications provided in the Tender documents.
- b. Refer section **2.1.1 Table 2** for Techno-commercial bid preparation

### 1.9.3 Price Bids Preparation

- a. Refer to Price bid document (Part-B) for Price Bid format (BOQ). This part shall contain only the prices (INR quote only) of the items offered for the supply/work to be carried out. Price/s shall be furnished in accordance with the price bid format (BOQ) in xls only as provided by the Purchaser with this tender document.  
  
The optional price shall be quoted by the bidders as per Annexure-A8 provided in Part-A(I) in form of password protected pdf file which is to be uploaded along with Part-A bid document. The password will be asked by the Purchaser's representative at time of opening of Part-B.

### 1.10 Bid Submission

- a. All bids in response to this tender shall be submitted on-line in **TWO PART** (Part-A & Part-B) on or before **Due Date and Time** on e-Tendering portal. **Part-A** Techno-commercial and **Part-B** Price Bid as per Section **2.1.1** and **2.1.2**.
- b. The bidder shall take special care in order not to mix-up price details with the Part-A (Technical and Commercial bid without price) and vis-à-vis. Any violation of these conditions may lead to rejection of the bid.
- c. Bids received without the details asked for may not be considered for further evaluation.



#### 1.10.1 Due date for bid submission

- a. The completed bid documents in the prescribed format shall be uploaded on e-Tendering portal <https://eprocure.gov.in/eprocure/app> **between 29-05-2024 at 10:00 AM (IST) and 11-06-2024 by 01:00 PM (IST).**
- b. Bidders are requested to prepare and submit/upload their bids well in advance to the due date with due consideration to avoid last moment rush.
- c. ITER-India will not be responsible and accountable for bidder's failure to upload / submission of bids online due to any technical reasons within due date and time.

#### 1.11 Late/Delayed Bids

- a. Uploading of the offer document after the due date and time shall not be permitted. Closing date and Time being displayed on e-Tendering portal for bid submission shall be final and binding on the applicants/bidders.

#### 1.12 Validity of bids / offers

- a. The bids shall be valid at least for **120 (one hundred twenty) days** from the date of opening of Part-A bids. Offers with shorter validity period will be liable for rejection.
- In case of unforeseen delays in concluding the tender evaluation, ITER-India may request the bidders for a suitable extension of validity of their bids without any change in quoted price and terms & conditions.

#### 1.13 Opening of Tenders/Bids and Techno-commercial evaluation

- a. **No bidder will be invited to participate in Part-A and Part-B opening.** Opening of respective parts of bids online will be carried out by the authorized Bid openers of the Purchaser only.
- B. The technically unqualified tenderers will not be given any intimation about the date and time of opening of Part-B (Price Bid) of the tender. **Part-B (Price Bid) of the technically disqualified tenderers will not be opened.**

#### 1.13.1 Opening of bids in two stages

- a. Unless otherwise preponed or postponed with advance intimation to the bidders, tenders will be opened in Two Stages (Stage-1: Part-A Techno-commercial Bid opening & Stage-2: Part-B Price Bid opening).

- b. At the first stage Part-A [Part-A(I), Part-A(II) & Part-A(III)] Technical and Commercial bid without price will be opened on the date and time indicated on e-Tendering portal online by the authorized bid openers of the Purchaser.
- b. **Time and date of online opening of Part-B (Price Bid) will be notified to technically qualified bidders only.** After completion of the evaluation of the Techno-Commercial Part (Part-A) of the tender, Part-B (Price-bid) of technically qualified bidder(s) will be opened on e-Tendering portal online by the authorized bid openers of the Purchaser at the second stage as per notified date and time.

#### 1.13.2 Evaluation and clarifications of Part-A bids

- a. At first, detailed Technical and Commercial (as per Part-A(I), Part-A(II) and Part-A(III)) bid evaluation will be carried out by the Purchaser.
- b. If it becomes necessary to seek clarifications from the bidders regarding technical requirements, scope of supply, scope of work and commercial terms and conditions of the tender, the same will be sought through on-line portal from the bidders. In such an event, the bidder will furnish all the technical and commercial information/clarification through on-line portal, on or before the date and time fixed for submission of such clarifications. If the bidder do not submit on-line the clarifications sought for, on or before the due date and time fixed, such bids are liable to be rejected without any further notice. Purchaser shall not bear the responsibility and accountability of non-receipt of required clarifications or delay in receipt of required clarification(s).
- c. In the event of differences in commercial terms and conditions quoted by various bidders, ITER-India may resort to commercial discussions to bring all the bidders to common level of commercial terms and conditions.
- d. Where counter terms and conditions have been offered by the bidder, the same shall not be deemed to have been accepted by ITER- India, unless specific written acceptance thereof is obtained by ITER-India.
- e. All technical and commercial aspects pertaining to Part-A (Technical and Commercial bid without price) of the tender will be finalized prior to opening of Part-B (Price bid) and no change in this regard shall be accepted after opening of Part-B (Price bid).
- f. Bids that are found to be compliant with the scope of work, supply, Technical Specifications and Commercial Terms & Conditions specified in Part-A of the tender documents, shall be shortlisted as **Technically Qualified Bids**.
- g. Price bids (Part-B of bid) of only **Technically Qualified Bids** will be opened online by the authorized bid openers of Purchaser.

#### 1.13.3 Bid opening of Part-B (Price Bid)

- a. Price bids (Part-B of bid) of only technically qualified bidders shall be opened.
- b. **Date and time for opening of the Part-B** will be decided by ITER-India and the same shall be intimated in advance only to the technically qualified bidders.



#### 1.14 Evaluation of Part-B bids

- a. The opened price bids will be evaluated as per the tender.
- b. The evaluation criteria and the basis for the price comparison are specified in the tender document.
- c. Conditional discount, if any offered by the bidder shall not be considered and may lead to the rejection of the bid.
- d. The Purchaser may hold discussions with the bidder, if required.
- e. Price bid filled by the bidder shall only contain all the required rates, amount and particulars as per the price bid format (Part-B) only.

#### 1.15 Recommendation of Successful Bid

- a. The Purchaser will recommend the successful bid to a competent authority of ITER-India for awarding the Contract

#### 1.16 Acceptance/Rejection of Bids

- a. Upon acceptance of successful bid, ITER-India (Purchaser) may award a Contract to the successful Bidder within the validity/extended validity of the bid.
- b. Unsuccessful bidders will not be informed of the result of their bids.
- c. Non-compliance to tender specifications and/or tender scope and/or tender terms and conditions are liable for rejection. Decision of ITER-India, IPR (Purchaser) in respect of non-compliance shall be final and binding on the bidders.
- d. Canvassing in any form with regard to this tender will lead to rejection of the bid.
- e. ITER-India reserves the right to accept or reject, lowest / any / all bid(s), in whole or in part, without assigning any reasons whatsoever and without any liability to ITER-India.

#### 1.17 Construction of contract

It is the intent of ITER-India to incorporate the Scope of supply, Technical Specifications, Terms & Conditions of the Contract and price bid in the final Contract between ITER-India and the successful bidder. This final Contract shall include deviations, if any, as mutually agreed between ITER-India and the successful bidder. However, any variation in the scope of supply and / or scope of work to meet the intent of this specification and to be in line with good engineering practice and manufacturing feasibility during execution of Contract shall not be subject to price variation.

#### 1.18 Cancellation of Tender

During the tendering process, there may be some unforeseen situations compelling the Purchaser to cancel the Tender without finalization. In such a case, the Purchaser will send a notice/intimation for cancellation of the Tender by email/upload on website. Purchaser will not be responsible and accountable for any consequences due to such cancellation.

## 2 Bid Submission Content, Format & Instructions

### 2.1 Bid Submission Covers & Contents

#### 2.1.1 Cover-1 Contents

The following table provides the guideline for preparing and arranging the Part-A bid documents.

Notes:

1. All the documents shall be properly arranged into sections.
2. Pages shall be numbered, initialled and stamped.
3. Apart from the given specific templates, bidder may also use the tender documents to insert any comments/mark-up within the text.

*Table 2: List of contents for Cover-1 (Part-A)*

S/N	Content to be included	Detail	Submitted Yes / No
1	Covering Letter & Bidder Information	<ul style="list-style-type: none"> <li>➤ Bid Covering Letter</li> <li>➤ General information about the bidder as per the template provided in this document (<b>Annexure-A2</b>) of Part-A(I)</li> </ul>	
2	Compliance with Scope of Supply & Work and Technical Specifications of Part-A(II)	<ul style="list-style-type: none"> <li>➤ Provide Technical details as per <b>Annexure-2 of Part-A(II)</b> duly filled in with “Bidder’s specifications” and compliance “Yes/No” columns.</li> <li>➤ List of imported items (if applicable)</li> <li>➤ Provide signed and stamped Letter of Acceptance for Tender Part-A as per <b>Annexure-A4*</b> of Part-A(I) of the tender, along with list of deviations in Part-A(II), if any.</li> </ul>	
3	Compliance against Terms and Conditions of the Contract as per Part-A(III) of the tender	<ul style="list-style-type: none"> <li>➤ Provide signed and stamped Letter of Acceptance for Tender Part-A as per <b>Annexure-A4*</b> of Part-A(I) of the tender along with list of deviations in Part-A(III), if any.</li> <li>➤ Provide confirmation/compliance with Commercial Terms &amp; Conditions as per <b>Annexure-A3</b> Unpriced Bid Format of Part-A(I).</li> </ul>	
4	Schedule	<ul style="list-style-type: none"> <li>➤ A preliminary schedule plan complying with the specified delivery duration with reference to the date of LoI/signature of contract/order shall be submitted.</li> </ul>	
5	Self-Declarations for MII and Country sharing land border with India	<ul style="list-style-type: none"> <li>➤ <b>Annexure-A5</b> and</li> <li>➤ <b>Annexure-A6</b></li> </ul>	





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6	Optional price	➤ Annexure-A8 in form of password protected pdf file	
7	PAN, GST, MSME, Start up registration details and any other details	➤ PAN ➤ GST registration ➤ MSME (Udyam Registration) ➤ Start-up registration ➤ Registration with DPS, DAE ➤ Registration with NSIC ➤ Any other details	

**\*Only one copy of Annexure-A4 with separate list of deviations in Part-A(II) and Part-A(III), if any, to be submitted against compliance of Sr. No. 2 & 3 above.**

#### 2.1.2 Cover-2 Contents: Part-B (Price Bid)

*Table 3: List of contents for Cover-2 (Part-B: Price Bid)*

Part-B bids in shall be prepared and submitted as per the following details <ul style="list-style-type: none"> <li>All pages shall be signed by authorized signatory, numbered and stamped</li> </ul>					
S/N	Content to be included	Detail	Reference	Use Form/ Template	Submitted Yes / No
1	Price Bid (soft copy)	Submit price bid in prescribed format	Part-B of tender documents	BOQ excel template	



### 3 Annexures

#### 3.1 Annexure-A1: Format for submission of Pre-bid queries/Clarifications

Notes:

- (i) The bidders are required to note that as per tendering conditions, no revision in price is permitted after submission of Part-A and Part-B bids, unless ITER-India authorizes changes on the technical specifications. Hence it is imperative that the total scope of the tender and its technical requirements are fully understood by the bidder before submitting the bids. With a view to get complete clarity on the bid document, the bidders are advised to study the tender specifications thoroughly and seek clarifications / confirmations, wherever needed, from ITER-India during the pre-bid stage.
- (ii) The bidders are also advised to bring to the notice of ITER-India, through this format, any technical deviations/exceptions, that he proposes to take and/or any suggested changes on the tender specifications he proposes to make with a view to ensure/ improve the overall system performance. Any omission / contradiction on the tender specifications/Price format etc. observed by the bidder also may be brought to the notice of ITER-India in this format.
- (iii) The bidders shall, however, note that no deviations/exceptions to the tender specifications are generally acceptable. In case, such deviations/ exceptions/changes are necessary on the specifications for the overall performance of the system/equipment/components, tenderer may seek written approval from Purchaser for such deviations/exceptions/changes, however, limiting these to the bare minimum.
- (iv) No exception/deviation/change to the tender specifications shall be recognized, unless the same is accepted in writing by ITER-India. Only such changes which are accepted by ITER-India shall form part of the original tender.
- (v) The bidder shall submit queries in below specified format online through e-Tendering portal (<https://eprocure.gov.in/eprocure/app>).

**Tender No: I-I/ET-TPT/24003/24-25 dated 10-05-2024**

**(To be submitted on or before 24-05-2024)**

**FORMAT FOR RAISING PRE-BID QUERIES/CLARIFICATIONS BY THE BIDDER**

*Table 4: Format for submission of Pre-bid queries/Clarifications*

1.Name of the Bidder	2.Query No.	3. Ref. Tender Part / Section No.	4. Ref. Clause No.	5.Description of the query	6.Response of ITER-India

*Please add rows to the table above as required*

*1-5: To be filled by the Bidder*



### 3.2 Annexure-A2: General Particulars of the Bidder

1.	Name of the Bidder	
2.	Bidder is OEM or authorized dealer of OEM?	
3.	Bidder's Proposal No. and Date	
4.	PO to be placed on (Mention Company's name and address)	
5.	Name and designation of the officer of the Bidder to whom all references shall be made for expeditious co-ordination.	
6.	Postal Address, Telephone & Fax Nos. and e-mail Address of Registered Office	
7.	Address, Telephone Nos., Fax Nos. and e-mail ID of Office through which the proposed work (if entrusted) will be handled with name & designation of person-in-charge	
8.	Core Competence of business	
9.	Areas of other business activity, if any & place of such business	
10.	Any additional information which the tenderer considers relevant for evaluation of this tender	
11.	Bank details of the Bidder	
12.	GST Registration details of the bidder	
13.	PAN details of the bidder	
14.	MSME registration details with category (General/SC/ST/Women), if any	
15.	Start-up registration details, if any	
16.	Registration with NSIC or with DPS, DAE	

Authorized signatory of Bidder

Bidder's stamp

### 3.3 Annexure-A3: Unpriced Bid Format

#### Unpriced Bid Format

This tender is for “Supply of Safety Important Pneumatic Butterfly Valves” as follows:

#### **A. Unpriced Bid Format:**

**Table-A1:** Total Cost of Supply of Safety Important Pneumatic Butterfly Valves

Sr. No.	Item Description	Quoted (Yes/No)
1	Total Basic Price (in figures and words) for Supply of Safety Important Pneumatic Butterfly Valves (Sum of Phase-1 Sr. No. 5 and Phase-2 Sr. No. 8 of Table-A2)	

**Table-A2:** Phase wise Individual Break-up

Sr. No.	Item Description	Quoted (Yes/No)
<b>Phase 1 – Prototype/Reference Design, Manufacturing and Qualification</b>		
1	Detailed engineering design, calculation and manufacturing of DN300 Class 600 Valve with modulating type Actuator.  Demonstration of structural integrity of prototype/reference valve assembly by analysis, and production of drawings. Development of qualification program, qualifications procedures, identification/establishment of test facilities for performance of various planned test and functional qualification. Manufacturing design (2-D drawings and 3-D Model) of prototype/reference valve, production of all manufacturing procedures, processes, inspection and test plans, fabrication of prototype/reference valves, inspection and testing, production of manufacturing records of activities.	
2	Qualification of the prototype/reference valve of serial no. 1 meeting the requirement as per technical specification Part A(II). Production of a qualification documentation package. Delivery of Valves to Purchaser’s Site as per Free Door Delivery.	
3	Detailed engineering design, calculation and manufacturing of DN 200 Class 600 Valve.  Development of fire qualification program, fire qualification procedures, identification/establishment of test facility for performance of fire test. Manufacturing design (2-D drawings and 3-D Model) of prototype/reference valve, production of all	

	manufacturing procedures, processes, inspection and test plans, fabrication of prototype/reference valve, inspection and testing, production of manufacturing records of activities.	
4	Fire Qualification of the prototype/reference valve of serial no 3 meeting the requirement as per technical specification Part A(II). Production of a qualification documentation package. Delivery of Valves to Purchaser's Site as per Free Door Delivery.	
5	Total Price of Phase-1 (Summation of Sr. No. 1 to 4 of Table-A2)	

**Phase 2 – Design, Manufacturing, Inspection, Testing and Supply of BOQ Valves with Actuators along with mandatory spares (listed in Sec. 16 Part A(II)) as per FCA INCOTERMS 2020 at Contractor's Factory**

6	SR	DN	Type	Pressure Rating	Quantity (a)	Unit rate (b)	Total price (aXb)
	1	150	On/Off	300	4		
	2	200	Modulating Control Valve	300	2		
	3	200	On/Off	300	6		
	4	200	Modulating Control Valve	600	2		
	5	200	On/Off	600	6		
	6	250	On/Off	300	4		
	7	250	On/Off	150	6		
	8	300	Modulating Control Valve	600	1		
	9	300	On/Off	600	3		
	10	300	On/Off	150	3		
	11	600	Modulating Control Valve	600	5		
	12	600	On/Off	600	15		

SR	DN	Type	Pressure Rating	Description of Spare Part	Unit of Spares	Qty of Spares	Total price
1	150	On/Off	300	Listed in Sec. 16 Part A(II)	Complete set	1	
2	200	Modulating Control Valve	300	Listed in Sec. 16 Part A(II)	Complete set	1	
3	200	On-Off	300	Listed in Sec. 16 Part A(II)	Complete set	1	
4	200	Modulating Control Valve	600	Listed in Sec. 16 Part A(II)	Complete set	1	
5	200	On-Off	600	Listed in Sec. 16 Part A(II)	Complete set	1	
6	250	On/Off	300	Listed in Sec. 16 Part A(II)	Complete set	1	
7	250	On/Off	150	Listed in Sec. 16 Part A(II)	Complete set	1	
8	300	Modulating Control Valve	600	Listed in Sec. 16 Part A(II)	Complete set	1	
9	300	On/Off	150	Listed in Sec. 16 Part A(II)	Complete set	1	
10	600	Modulating Control Valve	600	Listed in Sec. 16 Part A(II)	Complete set	1	
11	600	On-Off	600	Listed in Sec. 16 Part A(II)	Complete set	2	
8	Total Price of Phase-2 (Summation of Sr. No. 6 to 7 of Table-A2)						

**Table-A3: Optional Price for Supervision of Installation and Commissioning at ITER Site, France**

Sr. No.	Item Description	Quoted (Yes/No)
1	*Charges for Supervision for the Installation and Commissioning at ITER Site, France	
2	Man-day rate (as applicable)	



\*Supervision for installation and commissioning at ITER Site, France at IO France is envisaged for 5 weeks for 01 manpower. Bidder needs to provide lumpsum cost as per sr. no. 1 of Table A3 in price table for the same. No advance will be paid on these charges. Bidder needs to provide man-day rate to settle any additional claim, in case, supervision activities exceeds 5 weeks. **No expense except economy air travel (To & Fro) and local surface travel (reimbursed at actuals) shall be borne by the Purchaser for each participation for supervision by the Contractor.** The Contractor has to bear all other expenses for each participation of their personnel during supervision at ITER Site, France. The bidder shall discuss the travel plan with the Purchaser prior to its execution.

The optional price (refer Table-A3) shall be quoted by the bidders in Annexure-A8 provided in Part-A(I) in form of password protected pdf file which is to be uploaded along with Part-A bid document. The password will be asked by the Purchaser's representative at time of opening of Part-B.

#### B. Bidder's confirmation regarding submitted Price Bid: Table-B

Sr. No.	Particulars	Confirmation Yes/No
1	Quoted price should be in INR only. Percentage wise cost will not be considered.	
2	Total Price of Table A1 and Table A2 (Phase 1 + Phase 2) should match. If any discrepancy exists in total of Table A1 and Table A2 than price of Table A1 shall prevail.	
3	Operation manual (in English and French languages) to be provided free of cost.	
4	L1 bidder will be derived based on Total Basic Price (Phase 1 + Phase 2) plus all applicable taxes & duties and any other charges (Landed Cost), if applicable.	
5	Bidder shall not consider custom duty in the quoted price subject to submission of import items list with approximate quantity for availing custom duty exemption as per clause no. <b>9.3.9</b> of Part-A(III)	
6	In case of deviation in payment terms including demand of advance other than specified in payment schedule, if any, <b>and accepted by ITER-India</b> , interest at the rate of Benchmark Prime Lending Rate (BPLR) of SBI prevailing on the date of PART-A opening will be loaded for price comparison purpose.	
7	Where there is difference between amounts quoted in words and figures, the amount quoted in words shall prevail.	
8	Unit rate/s should be valid throughout the validity of Contract for addition/deletion purposes. The quoted price should not be subject to price escalation for whatsoever reasons. <b>The quoted price shall be firm, fixed and non-revisable during the validity/ extended validity of the Contract.</b>	
9	The delivery of Phase-1, prototype/reference valves shall be based on Free Door Delivery at Purchaser's Address.	
10	The delivery of Phase-2 valves shall be based on FCA Contractor's factory as per Incoterms 2020. The Contractor is responsible for safe loading of the supplies on the vehicle/container of the transporter appointed by the Purchaser at Contractor's Factory.	
11	Each Party shall bear their own expenses for visiting to other Party's site concerning execution of the contract.	
12	Splitting of Contract is not applicable.	



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13	Any tools and tackles or accessories which may not be specifically mentioned in the specifications but which are necessary for proper and efficient functioning of the items/supplies as per the specifications of the tender enquiry shall be included in the price(s) as quoted by the bidder.	
----	--	--

**C. Compliance with Commercial Terms, Taxes and Duties (This needs to be filled up as offered in Part-B Price Bid format): Table-C**

Sr. No.	Particulars	Compliance
1	Price quoted for Phase 1 shall not exceed 5% of the total basic price quoted as per Table A1	Yes / No (In case of No, details of deviation to be specified)
2	Delivery Basis: The delivery of Phase-1 valves shall be based on Free Door Delivery at Purchaser's Address. The delivery of Phase-2 shall be based on FCA Contractor's Factory as per Incoterms 2020	Yes / No (In case of No, details of deviation to be specified)
3	<b>Goods and Service Tax (GST)- GST Not to be included in the quoted Price</b>	Yes / No (In case of No, details of deviation to be specified)
4	<b>Applicable Rate of Goods and Service Tax (GST) on deliverables shall be 0.1% (i.e. 0.05% SGST and 0.05% CGST) as per the provisions of the Notification No. 40/2017-Central Tax (Rate), Notification No. 40/2017-State Tax (Rate) both dated 23<sup>rd</sup> October, 2017 or Notification No. 41/2017--Integrated Tax (Rate) dated 23<sup>rd</sup> October, 2023</b>	Yes / No (In case of No, details of deviation to be specified)
5	<b>HSN code of offered item(s)</b>	<b>To be specified</b>
6	<b>Customs Duty:</b> ITER-India is exempted from payment of Customs Duty (clause No. 9.3.9 of Part-A(III)). Hence, Custom Duty payable in India should not form a part of the bid ( <b>Applicable for import material cleared in India</b> ). <b>List of import items along with approximate quantity to be submitted along with the bid</b>	Yes / No (In case of No, details of deviation to be specified)
7	Committed delivery period – Tender delivery period as per clause no. 6.2 of Part-A(III) will apply	Yes / No (In case of No, details of deviation to be specified)
8	Liquidated Damages (LD) - clause no. 12.3 of Part-A(III) of the tender will apply	Yes / No (In case of No, details of deviation to be specified)
9	Bid Validity Period - <b>120 days</b> from date of opening of Part-A	Yes / No (In case of No, details of deviation to be specified)
10	Payment Terms- ITER-India Payment terms as per clause no. 9.4 of Part-A(III) will apply	Yes / No (In case of No, details of deviation to be specified)
11	Warranty as per clause no. 14 of Part-A(III) will apply	Yes / No



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		<b>(In case of No, details of deviation to be specified)</b>
12	Submission of Security Deposit, Advance payment and Performance Bank Guarantees as per tender Part-A(III) will apply	<b>Yes / No (In case of No, details of deviation to be specified)</b>

Bidder Signature		
Name of the signatory & Title	Name	Title
Bidder's Official seal		
Place & Date	Place	DD-MM-YYYY

**Undertaking by the bidder**

We here by explicitly confirm that the quoted prices are exclusive (Not included) of all the applicable taxes and duties.

**Authorized Signatory of Bidder**

**Bidder's Stamp**





### 3.4 Annexure-A4: Letter for Acceptance of Part-A of Tender

*(This form should be printed on bidder's letter head duly signed, stamped and sent by the bidder along with Part-A of the Bid)*

**From:**

Name and address of Applicant Bidder  
Name of Contact Person  
Contact Number (Tel. no., mobile no., Fax no., E-mail)

**Date:**

**To:**

Sr. Officer (Purchase & Stores)  
ITER-India, Institute for Plasma Research,  
Block A, Sangath Skyz, Bhat-Motera Road, Koteswar,  
Ahmedabad 380005,  
Gujarat, INDIA Tel: + 91-79-2326 9656  
Email: [purchase@iterindia.in](mailto:purchase@iterindia.in)

Subject : Acceptance of Part-A of the Tender

Ref. : Tender No.: I-I/ET-TPT/24003/24-25 dated 10-05-2024

Dear Sir/Madam,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned 'Tender' from the web site(s) namely: \_\_\_\_\_ as per your advertisement, given in the above mentioned website(s)
2. I / We hereby certify that I / we have read the entire tender documents i.e. Technical Specifications, scope of work, scope of supply, drawings and other details (Part-A (II)) and Terms & Conditions (Part-A (III)) of the tender, which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/ organisation too have also been taken into consideration, while submitting this acceptance letter.
4. In this regard, we would like to confirm the following **(Please ✓ against any one applicable point)**.
  - ☐ I/ We hereby **unconditionally accept** all the Technical Specifications, scope of work, scope of supply, drawings and other details as per Part-A (II) and the Terms & Conditions as per Part-A (III) of the tender.
  - ☐ We accept all the Technical Specifications, scope of work, scope of supply, drawings and other details as per Part-A (II) and the Terms and Conditions as per Part-A (III) of the tender, **except following deviations**.

**(List of deviations attached as an enclosure to this letter.)**

5. I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.



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6. I / We certify that all information furnished by our Firm is true & correct and, in the event, that the information is found to be incorrect/untrue or found violated, then your department/ organisation shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Signature

Bidder's stamp

Name:

Position:

**Note: If any deviations are proposed, these must be clearly indicated in Part-A of the tender as a separate annexure to this Letter of Acceptance instead of merely enclosing bidder's printed conditions of Sale. Deviations, if any, shall be reflected in this letter of acceptance (or enclosure to this letter) only and not elsewhere in the bid, failing which, the Purchaser shall consider bidder's acceptance of Part-A of tender document with no deviation.**



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### 3.5 Annexure-A5: FORMAT FOR LOCAL CONTENT UNDER PREFERENCE TO MAKE IN INDIA ORDER

(To be submitted with the bid/offer)

**Certificate from statutory auditor or cost auditor of the company (in the case of companies) or from a practicing cost accountant or practicing chartered accountant (in respect of suppliers other than companies) giving the percentage of Local Content, in line with PPP-MII order, if applicable [to be submitted on the letter head of the issuer.]**

In line with Government Public Procurement Order No. P-45021/2/2017-PP (BEII) dated 04.06.2020 and its amendments, we M/s. \_\_\_\_\_ hereby certify that we are local supplier meeting the local content \_\_\_\_\_% excluding transportation, insurance, installation, commissioning, testing, training and after sales service support like AMC/CMC etc. for the items/Services offered against **Tender No. I-I/ET-TPT/24003/24-25 dated 10-05-2024** for “Supply of Safety Important Pneumatic Butterfly Valves”.

Details of location at which local value addition will be made as follows:

\_\_\_\_\_.

We also understand, false declarations will be in breach of the code of integrity under rule 175(1) (i) (h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151(iii) of the General Financial Rules along with such other actions as may be permissible under law.

Thanking You,

\_\_\_\_\_  
Signature with date:

Name of the bidder:

Designation:

Official Seal

We, M/s \_\_\_\_\_, the Statutory Auditor(s) / Cost auditor (applicable in the case of companies) of M/s \_\_\_\_\_ (to specify name of bidder) / M/s \_\_\_\_\_ a practicing cost accountant or practicing chartered accountant (applicable in respect of bidders other than companies) of M/s \_\_\_\_\_ (to specify name of bidder), have verified and certify that the Local Content is \_\_\_\_\_ percentage [specify the percentage of Local content] as defined under the PPP-MII Order, for the items/Service offered against **Tender No. I-I/ET-TPT/24003/24-25 dated 10-05-2024** for “Supply of Safety Important Pneumatic Butterfly Valves”.

For and on behalf of,

Date:

Authorized Signatory

(With Company Seal & Signature)

Name of the Statutory/Cost Auditor or Practicing Cost/Chartered Accountant (as applicable):

Firm Reg No:

Membership No.

Note: This is a guiding format. In case the bidder submits the certificate in a format different from the above, the same may be considered provided it meets the intent and purpose, as may be ascertained by ITER-India, IPR.



### 3.6 Annexure-A6: Self-declaration by Bidder of a country sharing/not sharing land border with India

[ON THE LETTER HEAD OF THE COMPANY]

Ref: 1) Our bid/offer No. .... dated .....  
2) Tender No. I-I/ET-TPT/24003/24-25 dated 10-05-2024 for Supply of Safety Important Pneumatic Butterfly Valves

#### **Restrictions on procurement from Bidders from a country or countries, or class of countries under Rule 144(xi) of the General Financial Rules 2017.**

We have read the clause regarding restrictions on procurement from Bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries, and solemnly certify that we fulfil all requirements in this regard and are eligible to be considered. We certify that:

- (a) *we are not from such a country or, if from such a country, we are registered with the Competent Authority (copy enclosed). and;*
- (b) *we shall not subcontract any work to a contractor from such countries unless such contractor is registered with the Competent Authority and solemnly certify that we are not from such a country or, if from such country, we are registered with the Competent Authority (copy enclosed).*

Penalties for false or misleading declarations:

We hereby confirm that the particulars given above are factually correct and nothing is concealed and also undertake to advise any further changes to the above details. We understood that any wrong or misleading self-declaration by us would be violation of Code of integrity and would attract penalties as mentioned in this tender document, including debarment.

Signature

Bidder's stamp

Name:

Position:

Address:

Tel:

Email id:



### 3.7 Annexure-A7: Format for EMD Bank Guarantee

**EMD BANK GUARANTEE**  
(ON NON-JUDICIAL STAMP PAPER OF APPROPRIATE VALUE)

BG NUMBER:

Issue date:

Beneficiary:

ITER-INDIA, INSTITUTE FOR PLASMA RESEARCH,  
BLOCK A, SANGATH SKYZ,  
BHAT-MOTERA ROAD, KOTESHWAR,  
AHMEDABAD, INDIA  
(HEREINAFTER CALLED AS THE BENEFICIARY/PURCHASER)

DATE:

BANK GUARANTEE NUMBER:

BANK GUARANTEE AMOUNT:

TENDER NUMBER AND TITLE:

APPLICANT/BIDDER:

BIDDER'S NAME WITH COMPLETE ADDRESS TO BE SPECIFIED  
(HEREINAFTER CALLED THE APPLICANT/BIDDER)

GUARANTOR:

(INSERT BANK NAME AND BRANCH ADDRESS)

Whereas Applicant / Bidder is willing to submit its bid against the above referred tender by the Beneficiary / Purchaser for "Supply of Safety Important Pneumatic Butterfly Valves" as per the tender conditions, Applicant / Bidder is required to submit a Bank Guarantee as EMD.

At the request of the Applicant, we as Guarantor, hereby irrevocably undertake to pay, without any delay or demur on the part of the bank, within 48 hours, on demand in writing from the Beneficiary or any officer authorized by it in this behalf and without recourse to the Applicant and without any demure or protest or obligation to the Beneficiary any sum or sums not exceeding in total an amount of INR ----- (Rupees ----- -- only)

1. If the Bidder withdraws or amends, impairs or derogates from the bid in any respect within the period of validity of this bid.
2. If the Bidder having been notified of the acceptance of his bid by the Purchaser during the period of its validity. If the Bidder fails to furnish the Security Deposit as per the tender/contract. Fails or refuses to execute the contract.

We undertake to pay the Beneficiary up to the above amount upon receipt of its first written demand, without the Beneficiary having to substantiate its demand, provided that in its demand the Beneficiary will note that the amount claimed by it is due to it owing to the occurrence of one or both the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to 6 months from the bid submission date and any demand in respect thereof should reach the Bank not later than the above date (i.e. expiry date).



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The liability of the Guarantor under this Guarantee shall not exceed for INR ----- (Rupees -----) (the "Guaranteed Amounts").

This Guarantee shall be valid up to ----- (the "Expiry Date").

Notwithstanding anything to the contrary contained herein, no obligation of the Guarantor to pay any amount under this Guarantee shall arise prior to the fulfilment of the following conditions precedent: Written claim / demand(s) in terms of this Guarantee of an aggregate amount less than or equal to the Guaranteed Amounts is/are made by the Beneficiary hereunder; and such written claim/demand(s) is/are delivered to the Guarantor on or before the Expiry date..... the (Name of Bank) branch located at ..... (branch address). This guarantee shall lapse on the cited date without the need to proceed with any formality judicial or extra judicial.

Payment of the guaranteed amount, or any part thereof, will only be made following presentation by the beneficiary to the bank at the bank's (address of branch) branch of a complying demand and this original guarantee for endorsement in the case of a part payment or surrender in the case of final payment of the guaranteed amount.

This guarantee is subject to the uniform rules for demand guarantees (URDG) 2010 revision, ICC publication No 758.

Notwithstanding anything contained hereinabove:

I. Our liability under the bank guarantee shall not exceed Rs.

II. The bank guarantee shall be valid upto \_\_\_\_\_

III. The beneficiary's right as well the Bank's liability under this guarantee shall stand extinguished unless a written claim or demand is made under this Guarantee on or before\_\_\_\_ (being the date of expiry of claim period which in no case should be less than 1 year from the date of expiry of validity period of BG as per clause (II) above.)

In Witness Whereof the Bank has executed this Bank Guarantee on the ..... day of ....., 20xx through its duly authorized representative.

For (Bank Name).....

Signature.....

Name of the Officer .....

Designation of the officer .....

Code No. ....

Name of the Bank and Branch .....

Seal .....



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**3.8 Annexure-A8: Optional Price (To upload as password protected pdf file along with Part-A bid document)**

**Optional Price for Supervision of Installation and Commissioning at ITER Site, France**

Sr. No.	Item Description	Price in INR
1	*Charges for Supervision for the Installation and Commissioning at ITER Site, France	
2	Man-day rate (as applicable)	

\*Supervision for installation and commissioning at ITER Site, France at IO France is envisaged for 5 weeks for 01 manpower. Bidder needs to provide lumpsum cost as per sr. no. 1 of Table A3 in price table for the same. No advance will be paid on these charges. Bidder needs to provide man-day rate to settle any additional claim, in case, supervision activities exceeds 5 weeks. **No expense except economy air travel (To & Fro) and local surface travel (reimbursed at actuals) shall be borne by the Purchaser for each participation for supervision by the Contractor.** The Contractor has to bear all other expenses for each participation of their personnel during supervision at ITER Site, France. The bidder shall discuss the travel plan with the Purchaser prior to its execution.

The optional price shall be quoted by the bidders in form of password protected pdf file which is to be uploaded along with Part-A bid document. The password will be asked by the Purchaser's representative at time of opening of Part-B.

Bidder Signature		
Name of the signatory & Title	Name	Title
Bidder's Official seal		
Place & Date	Place	DD-MM-YYYY

### 3.9 Annexure-A9: Tender Process Road Map (Tender Flow Diagram)

#### TENDER FLOW DIAGRAM

