

## 1. Essential Eligibility Criteria (EEC)

- 1.1 The bidder shall be sole proprietor/ partnership firm/ Limited Liability Partnership / private limited company/ limited company registered in India. Appropriate certificate for registration with concerned registration authority shall be submitted along with bid.
- 1.2 The bidder shall have an average turnover of atleast Rs. 1 Crore in the last three financial years (2021-22, 2020-21, 2019-20). The copies of Audited Balance Sheet or CA certificate and Profit & Loss Account for last three years shall be submitted along with the bid as a proof of the same.
- 1.3 The bidder must have an office in Ahmedabad or Gandhinagar, Gujarat. Please attach the copy of any two of the following: Property tax bill/Electricity Bill/Telephone Bill/ GST Registration/Lease agreement.
- 1.4 The bidder shall have valid certificate for ISO 9001 & ISO 20000. Copy of valid ISO 9001 & ISO 20000 certificate to be submitted in the bid document.
- 1.5 The bidder must have the team of at least 10 IT service technicians/ Engineers (with IT background qualification (Minimum Diploma)) in Gujarat on their own payroll. Please attach document showing the employee provident fund compliance of the identified employees along with the list of such employees.
- 1.6 The Bidder shall have experience of providing Annual Maintenance services of IT equipment or IT Facility Management Services in India to an organization/company having minimum 150 computers (including Laptops) and 10 printers from, at least, last five years from the tender date. The Bidder should submit relevant unpriced order/ contract copies with completion certificate/invoice.