

## Clarifications Log

Title	Diagnostic Data Management and Coordination
Reference	IO/22/CFE/10023505/CPT
Issuance Date	23/05/22
Log no	1

Clarif No	Log No	Clarification Request	Clarification Answer
1	1	The letter states that the proposal must include a technical offer which includes an implementation/management/quality plan. Are there ITER-specific requirements for the format/layout of this plan?	<p>There is no specific requirement for the exact layout, but an example template that can be used was uploaded to:</p> <p><a href="https://user.iter.org/FileSharing/?uid=6a5a6a71-1d87-4307-b199-e5efa5ead725">https://user.iter.org/FileSharing/?uid=6a5a6a71-1d87-4307-b199-e5efa5ead725</a></p> <p>Note that several sections of this template are not applicable to this type of service contract (e.g. there is no design, material procurement, manufacturing, test and inspection ...). Those sections then just need to have the mention “Not applicable in the scope of this contract”</p>
2	1	The job specification states that there will be regular visits on site (at least bi-monthly), however I didn't find any explanation for how travel and lodging expenses will be covered. Should I estimate the average cost of travel based on bi-monthly schedule and incorporate it into the overall cost calculation?	Travel cost is expected to be handled by the supplier, hence indeed incorporated in the cost calculation based on the average cost of travel based on a bi-monthly schedule
3	1	What would be an expected average duration for the on-site visit?	On average 10% on-site time is advised. So if coming only bi-monthly, a couple of days to 1 week is suggested. If coming weekly, half-a-day per week would be ok.
4	1	Is there an expectation that the contractor will have to develop any integration software for the migration of the legacy data from IDM/SMDD to Matrix?	No, the process is partly manual, partly uses existing migration tools already developed by ITER.

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5	1	There's a requirement that states: "The organization conducting these activities should have an ITER approved QA Program". Where can I find more information regarding ITER requirements for QA program?	<p>ITER approved QA programs are typically for very large suppliers of ITER. For this smaller CFE, an ISO 9001 accreditation is enough.</p> <p>If no ISO 9001 accreditation is available, the supplier can still be considered based on the information provided in the quality plan (exemption for ISO 9001 will then be subject to the advice of the ITER Quality RO).</p>
6	1	Based on my previous work with ITER I know that Atlassian tools such as JIRA and Confluence are used for tracking activities and quality control. Is there an expectation that the contractor will be using ITER tools for that purpose, or is there a requirement to use a separate QA program?	In the scope of this contract, there is no need for tools other than JIRA and Confluence for tracking activities and quality control.
7	1	Tech specs Annex has several references to the files, including ITER Procurement Quality Requirements (ITER_D_22MFG4), Procurement Requirements for Producing a Quality Plan (ITER_D_22MFMW) and Quality Assurance for ITER Safety Codes (ITER_D_258LKL). These document are not available outside of ITER network and require ITER credentials to be viewed. Is it possible to receive these and other referenced documents by email?	<p>Documents are now added to the following link:</p> <p><a href="https://user.iter.org/FileSharing/?uid=6a5a6a71-1d87-4307-b199-e5efa5ead725">https://user.iter.org/FileSharing/?uid=6a5a6a71-1d87-4307-b199-e5efa5ead725</a></p>
8	1	Is there a specific template for the financial proposal available?	Templates for financial proposal have been provided in the CFE package, see Annex IIIa Cost Breakdown and Annex III b Price Schedule