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Route de Vinon-sur-Verdon - CS 90 046 - 13067 St Paul Lez Durance Cedex - France

Date: 28 October 2021

Call for Expertise Ref: IO/21/CFE/10022097RP3/EBT

CFE for Integration Coordination Expert for the Holistic Integration Team

Dear Madam/Sir,

The ITER Organization (IO) requests eligible companies, institutions and other entities to provide their proposal for the provision of services to perform the task named above. The objective of this Call for Expertise (CFE) tender process is to acquire the services of **two (2)** suitably qualified expert for a contract period of 7 months. Unless specifically requested by the IO, the tenderer should not submit multiple CVs offering a variation of technical experience levels and costs.

The following documents are attached to allow you to propose your candidacy:

- Annex I: Technical Specification ref. ITER_D_5NH6B9 v1.1 dated 22 Oct 2021
- Annex II: Technical Experience Profile / CV (template)
- Annex III a and b : Cost breakdown & Price schedule (template)
- Annex IV: Statement of exclusivity and availability
- Annex V: Draft Special Conditions Service Contract
- Annex VI: ITER General Terms & Conditions for Service Contracts version 2014
- Annex VII: Declaration of Background Intellectual Property (BIP) (template)
- Annex VIII: Confidentiality commitment

Documents required with your proposal:

Tenderers must provide their own version of a technical proposal. As a minimum, the list of documents required is as follows:

- Technical offer including an implementation/management/quality plan - dated and signed
- Experience Profile / CV
- Financial Proposal – to be submitted dated and signed as a separate pdf doc.
- Statement of Exclusivity & Availability - duly signed & returned.
- Declaration of Background Intellectual Property (BIP) - duly signed & returned.

All documents submitted by the Tenderer shall become the property of the ITER Organization, and shall be considered strictly confidential.

Important Note: Tenderer may propose 1 expert or 2 experts. In case Tenderers propose 2 experts, they shall provide 2 separate package of the Proposal corresponding to each expert.

Deadline for submission of proposals:

The time & date for receipt of proposals is **17.00 CET on 29 November 2021.**

Address for submission of proposal:

Proposals should be submitted by e-mail to: emilie.blanchet@iter.org and copied to takakazu.kimura@iter.org.

Contact: Emilie Blanchet –PCD/ESOC - Tel. +33 (0)4 42 17 61 42 - E-mail: emilie.blanchet@iter.org

Evaluation Process & Contract Award:

Proposals will be evaluated by an impartial, professionally competent technical Evaluation Committee of the ITER Organisation. A contract will be awarded on the basis of best value for money according to the following:

Technical Content - 60 points. The tenderer must provide details demonstrating their knowledge and experience in the required subject, including a description of how they propose to carry out the work/deliverables in accordance with the technical specification.

The Evaluation Committee shall evaluate the information provided in the bidder's technical proposal in relation to the key criteria areas. No other criteria will be used.

Evaluation Criteria

#	Criteria	section in the technical specification ref. D_5NH6B9 v1.1	Points
1	Experience in coordination or management of team's technical scopes under nuclear project	Section 10	15
2	Experience in integration work and clash management in nuclear projects using 3D CAD tools	Section 10	10
3	Technical knowledge in piping, civil works, steel structures, cable trays	Section 10	10
4	Experience in projects under international and multi-culture environment	Section 10	10
5	Experience in interface management of complex integrated systems	Section 10	5
6	Language, communication and reporting skills	Section 10	5
7	Skilled in CATIA v5 and MS Excel	Section 10	5
Total			60

Only proposals passing the minimum technical score of 60% of 60 points (i.e. 36 points) will be considered technically compliant and eligible for the financial assessment.



Financial Offer - 40 points. The lowest priced financial offer will receive the maximum score of 40 points. All other financial offers will be divided into the lowest priced offer in turn (next highest) providing a score that is inversely proportionate to the price being offered.

Following the completion of the evaluation process described above, the proposal with the highest score out of a maximum of 100 points will be deemed to represent the best value for money.

The ITER Organization will award the best scored proposal and the 2nd best scored proposal. In case Tenderers proposes 2 experts, evaluation of the Proposals will be made individually per expert.

Eligibility

Tenderers from the following ITER Member States are eligible for tendering:

- European Union (EURATOM Members),
- Republic of India,
- Japan,
- People's Republic of China,
- Republic of Korea,
- Russian Federation,
- United States of America

ITER Organization reserves the right to broaden the eligibility to other countries if deemed appropriate.

Special Condition

In case you propose an expert who has been working on the ITER site until now or until recently under a different contract, please clarify in your Proposal the expected cumulative duration of working on the ITER site (including 7 months required under this Contract) and confirm that it will not exceed 3 years.

Yours sincerely,

Emilie Blanchet
Buyer
Procurement Engineering, Science, Operation and Corporate Section