**Appendix A – Provisional indicative frequencies of operations table**

For building cleaning activities, the minimum frequencies demanded are indicated in the table below (from Monday to Saturday excluding public holidays or ITER site closure days).

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **ACTIVITY INSIDE** | **Entrance halls / Air Lock** | **Corridors** | **Stairs** | **Lifts and access areas** | **Meeting rooms** | **Offices** | **Archive, storage, Maintenance rooms or Janitor closets** | **Printer rooms / copy areas** | **Toilets** | **Showers / changing rooms** | **Coffee rooms** | **Refectories** | **Waste / Laundry rooms / areas** | **Laboratories / Workshops** | **Service Trenches / Basement** | **Industrial Halls / areas** | **Storage Halls / areas** |
| Damp-mopping of floors | 1/d | 2/w | 2/w | 1/d | 2/w | 2/m | 2/y | 2/w | 2/d | 1/d | 1/d | 1/d | 1/w | 2/m | 1/y | 1/w | 4/y |
| Wet sweeping of floors | 1/d | 1/w | 1/w | 1/w | 1/w | 2/m | 2/y | 1/w | 2/d | 1/d | 1/d | 1/d | 1/w | 2/m | 1/y | 1/w | 4/y |
| Spray application of thermoplastic floors | 4/y | 4/y |  |  |  |  |  | 4/y |  |  |  |  |  |  |  |  |  |
| Dusting and cleaning of air vents | 1/m | 1/m |  |  | 1/m | 1/m |  | 1/m | 1/m | 1/m |  | 1/m | 1/m | 1/m | 1/y | 4/y | 4/y |
| Dust removal from embedded electrical floor sockets |  |  |  |  | 1/w | 2/m |  |  |  |  |  |  |  |  |  |  |  |
| Carpet vacuum cleaning | 1/d |  |  |  |  |  |  |  |  |  |  |  |  | 2/m |  |  |  |
| Intensive carpet cleaning (wet) | 1/m |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Cleaning of glazed surfaces (inside and outside) including frames | 1/w | 1/w |  |  | 2/y | 2/y |  |  |  |  | 2/y | 2/y |  | 2/y |  |  |  |
| Cleaning and disinfection of dispensers | 1/d | 1/d |  |  | 1/d |  |  |  | 2/d | 1/d | 1/d | 1/d |  |  |  |  |  |
| Dispenser refill (paper, fabric, soap, hydro alcoholic gel) | \* | \* |  |  | \* |  |  | \* | \* | \* | \* | \* |  |  |  |  |  |
| Descaling of taps, toilet bowls and urinals |  |  |  |  |  |  |  |  | 1/w | 1/w | 1/w | 1/w |  |  |  |  |  |
| Cleaning and disinfection of and water fountains |  |  |  |  |  |  |  |  |  |  | 1/d | 1/d |  |  |  |  |  |
| Cleaning of cupboards |  |  |  |  |  |  |  |  |  |  | 1/w | 1/w |  |  |  |  |  |
| Cleaning of switches and handles | 1/w | 1/w | 1/w | 1/d | 1/w | 2/m | 2/y | 1/w | 1/d | 1/d | 1/d | 1/d | 1/w | 2/m |  |  |  |
| Removal of marks on doors and door frames (including locker doors) | 1/w | 1/w | 1/w | 1/d | 1/w | 2/m | 2/y | 1/w | 1/w | 1/w | 1/w | 1/w | 1/w | 2/m | 1/y | 4/y | 4/y |
| Removal of boxes, packaging and wrapping materials | \* | \* |  |  | \* | \* | \* | \* |  |  |  |  | \* | \* | \* | \* | \* |
| Emptying rubbish and paper sorting bins | 1/d | 1/d |  |  | 1/d | 1/d | 2/y | 2/d | 2/d | 2/d | 1/d | 2/d |  | 1/d |  | 2/w |  |
| External cleaning and disinfection of selective sorting bins | 1/w | 1/w |  |  |  |  |  |  |  |  | 1/w | 1/w |  |  |  |  |  |
| Internal cleaning and disinfection of selective sorting bins | \* | \* |  |  |  |  |  |  |  |  | \* | \* |  |  |  |  |  |
| Change of waste bags |  |  |  |  | 1/w | 1/w |  |  | 1/w | 1/w | 1/w | 1/w |  | 1/w |  | 1/w |  |
| Emptying hygienic bins |  |  |  |  |  |  |  |  | 2/m |  |  |  |  |  |  |  |  |

**Table A: minimum cleaning frequencies for buildings   
(Legend: d = day, w = week, m = month, y = year, \* = when necessary)**

For the cleaning activities of the outside areas, the minimum frequencies demanded are indicated in the table below (from Monday to Friday excluding public holidays and ITER site closure days).

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **ACTIVITY OUTSIDE** | **At building entrances** | **Around buildings (< 3 m)** | **Terraces** | **Smoking areas** | **Parking areas** | **Picnic areas** | **Along roads** | **Turnstile areas** |
| Emptying bins and ashtrays | 1/d |  | 1/d | 1/d |  | 1/d |  |  |
| Collection of waste from the ground | 1/d | 1/w | 1/w | 1/d | 1/m | 1/w | 1/m | 1/w |
| Collection of cigarette stubs | 1/w | 1/w |  | 2/w |  |  |  | 1/w |
| Sweeping of floors | 1/w |  | 1/w |  |  |  |  | 1/w |
| Wiping and wet cleaning of furniture (fixed or not) |  |  | 1/d |  |  |  |  | 1/w |
| Removal of chewing gum | 1/m |  | 1/m | 1/m |  |  |  |  |

**Table B: minimum cleaning frequencies for outside areas   
(Legend: d = day, w = week, m = month, y = year, \* = when necessary)**

For technical rooms cleaning activities, the minimum frequencies demanded are indicated in the table below (from Monday to Friday excluding public holidays or ITER site closure days). Technical rooms and laboratories list can be found in [ITER\_D\_VQFYEL – List of Technical Rooms and Laboratories in Off-Platform Buildings](https://user.iter.org/?uid=VQFYEL).

| **ACTIVITY** | **TYPE 1** | **TYPE 2** | **TYPE 3** |
| --- | --- | --- | --- |
| Damp-mopping of floors | 1/m | 4/y | 2/y |
| Wet sweeping of floors | 1/m | 4/y | 2/y |
| Dust removal from fixed items such as top of cabinets, equipment, metallic structures , cable trays, vents, ducts, tubes, etc. | 1/m | 4/y | 2/y |
| Removal of marks on doors and door frames | 1/m | 4/y | 2/y |
| Cleaning of air extraction vents | 1/m | 4/y | 2/y |
| Removal of spider webs | \* | \* | \* |
| Removal of boxes, packaging and wrapping materials | \* | \* | \* |
| Emptying rubbish and paper bins | \* | \* | \* |

**Table C: minimum cleaning frequencies for technical rooms   
(Legend: d = day, w = week, m = month, y = year, \* = when necessary)**

For new scope integration, ITER Organization shall give to the Contractor prior to service start, the room correlation table according to contractual room types identified in the Schedule of Prices.

The frequencies detailed in this appendix must be considered as minimum frequencies. The Contractor is responsible for adapting them depending on any event or climatic conditions and carrying out the required cleaning.