

ENQUIRY - LOCAL

OFFICE COPY

ENQUIRY NO

: I-IEN20068

Date

: 09/02/2021

Due Date

: 23/02/2021 by 5:00 PM (IST)

We invite your rate/s for the following item/s. The Instructions to bidders and Terms & Conditions are attached herewith.

Important Note :

1. Enquiry No., Date & Due Date should appear on the envelope otherwise your offer will be rejected.
2. Address quotation only to the Purchase officer.

Sr No.	Material Description	Quantity	Unit
1	RAM FOR PC 8 GB RAM for Desktop /(Dell Optiplex 990) DDR 3 1RX8 PC3-10600U	8	NOS
2	RAM FOR PC Desktop/ (Lenovo Thinkcenter M93p) 4 GB	5	NOS
3	RAM FOR LAPTOP Desktop/(Hp Compaq Elite 8300) 8 GB	6	NOS
4	RAM FOR Desktop / Lenovo Think center M55 DDR2 2RX8PC2-5300U 4GB	3	NOS
5	RAM FOR PC Desktop / Lenovo Think center M55 2GB	3	NOS

Note :

- (1) Submit your quotation AT THE ABOVE ADDRESS.
- (2) Any clarification on this enquiry may be sought from the Purchase Officer, ITER-India
- (3) Quote with complete technical details.
- (4) Quotation should invariably be submitted in the attached format (Quotation Format) ONLY else ITER-India may not consider your offer.
- (5) Technical Specifications required are as per attached sheet.
- (6) Payment shall be made within 30 days from the date of final acceptance of ordered items of purchaser's site and on receipt of error free invoice and other necessary documents at our end.
- (7) Bidder needs to sign & stamp on each & every page of Annexure-I. This will be considered as an acceptance by the bidder on all specifications, scope of supply as mentioned in the Annexure- I.
- (8) Either OEM or their valid authorised dealer/distributor can submit the bid. Both cannot submit the bid for same item in single tender.
- (9) Bidder must be OEM or authorised dealer of OEM. In case of authorised dealer, valid authorised dealer proof duly signed by OEM needs to be submitted along with the bid.

(10) Micro and Small Enterprises (MSEs) must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be submitted along with the bid in respect of the offered product or service. Purchase Preference may be given to the qualified bidders under MSE Category as per applicable Government guidelines at the time of bid evaluation.

(11) Purchaser reserves the right to split order to technically acceptable L1 bidder(s) at his own discretion.

Encl:- as above



Rakhi Dharamdasani
Sr. Officer (Purchase & Stores)
ITER-India (IPR)

TERMS AND CONDITIONS

1. The quotation and any order resulting from this enquiry shall be governed by our Conditions of Order and supplier quoting against this enquiry shall be deemed to have read and understood the same in to
2. Where counter terms and conditions have been offered by the Tenderer, the same shall not be deemed to have been accepted by ITER-India unless our specific written acceptance thereof is obtained.
3. Quotation: Your quotation superscripting our enquiry No., date, due date and brief description of item should be submitted to the Purchase Officer, ITER-India in sealed envelope on or before the due date. Late/ Delayed/ incomplete quotations will not be considered. Envelopes received without Enquiry number, date, due date and brief description of item may be rejected. The quoted prices should be firm for a period of 90 days from due date for placing order. ITER-India is not bound to accept lowest rate/s. Bidder shall submit the price bid/offer on Bidder's letter head with official seal and sign on each page.
4. The bid documents shall be prepared in English language only
5. All pages of the bid documents shall be numbered. Each page of the bid document shall be stamped and initialized.
6. In the event of any date indicated above is a declared Holiday, the next working day with the same time limit shall become operative for the respective purpose mentioned herein
7. In case of deviation in payment terms including demand of advance other than specified in payment schedule and accepted by ITER-India, prevailing Prime Lending Rate (PLR) of SBI will be loaded for price comparison purpose
8. ITER-India and their authorized representatives may visit the Contractor/Sub-contractors if required as part of technical evaluation process
9. ITER-India reserves the right to place order on one or more parties.
10. Specifications: Material should be offered strictly conforming to our specifications/drawings, if any. Deviation, if any, should be clearly indicated by the supplier in their quotation. The Tenderer should also indicate the Make/Type number of the materials offered and catalogues, technical literature and samples, wherever necessary should accompany the quotation. Clarification/s on specifications/drawings should be obtained from Purchase Officer before submitting quotation.
11. Terms of Prices : Quotation should be submitted on door delivery basis, duly packed & insured without extra charge wherever possible.. In the case of Indian suppliers, the material is to be delivered at our stores free of charge duly packed & insured.
12. Unit rate/s should be valid throughout the validity of Purchase Order for addition/deletion purposes. Break-up of price should be furnished. The quoted price should not be subject to price escalation for whatsoever reasons. The quoted price shall be firm, fixed and non-revisable during the validity/ extended validity of Purchase Order.
13. Prices are required to be quoted according to the units indicated in the tender form/Enquiry. When Quotations are given in terms of units other than those specified in the tender form, relationship between the two sets of units must be furnished.
14. Tender should be free from Correction and Erasures. Corrections, if any, must be attested. All amounts shall be indicated both in words as well as in figures. Where there is difference between amounts quoted in words and figures, amount quoted in words shall prevail. Unsigned quotations will summarily be rejected.
15. ITER-India shall be under no obligation to accept the lowest or any tender and reserves the right of acceptance of the whole or any part of the tender or portion of the quantity offered and the tenderers shall supply the same at the rates quoted. ITER-India also reserves the right to split the order at its sole discretion.
16. Octroi is not applicable at present.
17. Delivery Date/Period: Delivery period is essence of the Order. Supplier must indicate the firm delivery date by which the materials will be dispatched / delivered by them from the date of our order.
18. Delivery period shall be clearly indicated against each item separately.
19. Inspection: Materials on its arrival at ITER-India will be inspected by our Engineer/Stores In-Charge, and his decision in the matter will be final. However, where the items are required to be inspected at the Suppliers Premises, Supplier has to give advance notice to the Purchaser regarding readiness of the material to enable Purchase/Stores section to depute his representative for inspection.
20. Payment: Payment will be arranged for accepted materials only within 30 days from the date of acceptance of materials at ITER-India and receipt of error free bills in our accounts section, complete in all respects.
21. No correspondence will be entertained within 30 days from the date of receipt of material and bills, whichever is later.
22. Warranty: The Stores/Items offered should be guaranteed for a minimum period of twelve months from the date of acceptance, against defective materials, design, workmanship, operation or manufacture. For defects noticed and communicated during the Guarantee period, replacement/rectification should be arranged free of cost within a reasonable period of such notification. In case where our specifications call for a guarantee period more than 12 months specifically, then such a period shall apply.
23. The Contractor/Supplier shall at all times indemnify the purchaser against all claims which may be made in respect of the stores for infringement of any right protected by Patent, Registration of design or Trade Mark and shall take all risk of accidents or damage, which may cause failure of supply from whatever cause arising and the entire responsibility for sufficiency of all means used by him for the fulfillment of the Order.
24. Successful tenderer will have to furnish in the form a Bank Guarantee or in Indemnity Bond form as called for by the Purchaser towards adequate security for the materials/property provided/issued by the Purchaser as Free Issue Material for the due execution of the Order. Insurance for the Free Issue Material shall be arranged by the Supplier/Contractor at his risk and cost.
25. Non-compliance to tender specifications and/or tender scope and/or tender terms and conditions are liable for rejection. Decision of ITER-India in respect of non-compliance shall be final and binding on the bidders.
26. Canvassing in any form with regard to this tender will lead to rejection of the bid.
27. The Project Director, ITER-India reserves the right to accept or reject any quotations fully or partly or to cancel the enquiry without assigning any reasons.
28. This enquiry is not a commitment and the Purchaser reserves the right to reject or cancel any or all offers.
29. Jurisdiction: The Order shall be governed by the Laws of India for the time being in force. The Courts of Ahmedabad/Gandhinagar only shall have jurisdiction to deal with and decide any legal or dispute arising out of this Order.
30. Unsuccessful bidders will not be intimated about the results of the enquiry/tender.
31. Purchase will not be responsible for payment of any interest to the Supplier, in case of delay in releasing payment.
32. The price evaluation shall be carried out on Landed price.

FORMAT FOR SUBMISSION OF QUOTATION

Enquiry No. : I-IEN20068
 Name Of Party : OFFICE COPY
 Quotation No. & Date :
 Due on : 23/02/2021 by 5:00 PM(IST)

Sr No.	Material Description	Qty	Unit	Rate	Total
1	RAM FOR PC 8 GB RAM for Desktop /(Dell Optiplex 990) DDR 3 1RX8 PC3-10600U	8	NOS		
2	RAM FOR PC Desktop/(Lenovo Thinkcenter M93p) 4 GB	5	NOS		
3	RAM FOR LAPTOP Desktop/(Hp Compaq Elite 8300) 8 GB	6	NOS		
4	RAM FOR Desktop / Lenovo Think center M55 DDR2 2RX8PC2-5300U 4GB	3	NOS		
5	RAM FOR PC Desktop / Lenovo Think center M55 2GB	3	NOS		
				Grand Total	

COMMERCIAL TERMS & CONDITIONS *

Sr.No	Description	Bidder's Compliance
1	Free Door delivery	
2	Packing & Forwarding (To Specify, if any)	
3	Safe Delivery Charges (Please mention if not included in rate mention above)	
4	Delivery Period (To Specify)	
5	Payment:ITER-India payment terms will apply (Refer Sr. No. 5 of Note)	Comply Yes/No (In case of No Please provide details)
6	Warranty (Refer Sr. No. 22 of Terms and Conditions)	Comply Yes/No (In case of No Please provide details)
7	Validity Period (Refer Sr.No. 3 Of Terms and Condition)	Comply Yes/No (In case of No Please provide details)
8	GST (To Specify as applicable)	
9	GST Registration No. (To specify)	
10	HSN Code	
11	Udhyog Aadhar No. & Category (Micro/Small/Medium Enterprise)	
12	Discount(if any)	
13	Remarks	

* Fill in the applicable details

Place:

Authorised Signatory:

Date:

Company Seal

Annexure-I Technical Specifications

No	Laptop/Desktop / Model	Requird Ram need to purchase	RAM Specification	DIMM/SO DIMM	Number of pins	Channel	MHz
1	microtower)	08 GB	DDR 3 1RX8 PC3-10600U	DIMM	240 pin	Single channel	1333 MHz
	Desktop /(Dell Optiplex 990)		Total -8	DIMM			
	Desktop/ (Dell Optiplex 980)			DIMM			
2	Desktop/ (lenovo Thinkcenter M93p)	4 GB	DDR 3 1RX8p PC3L-12800U	SODIMM	240 pin	dual channel	1600 MHz
			Total -5				
3	Desktop/(Hp Compaq Elite 8300)	8 GB	DDR3 1Rx16 pc3-12800U	DIMM	240 pin	dual channel	1600-MHz
			Total -6				
4	Desktop / Lenovo Think center M55	4 GB	DDR2 2RX8PC2-5300U	DIMM	240 pin	dual channel	400 -MHz
			Total - 3				
5	Desktop / lenovo Think center M55	2 GB	DDR2 2RX8PC2-5300U	DIMM	240 pin	dual channel	400 -MHz
			Total -3				
			Total Qty. : 25				

Accepted By:

Name	
Designation	
Signature	
Date & Place:	