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| **ITER • QA** | **RELEASE NOTE** | *Note number:* |

**Section 1** *To be completed by the performer*

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| --- | --- |
|  | **ITER PA Number / Contract Number:** |
|  | **PA/Contract title:** |
|  | **Performer:** |

**Section 2** *Conformity statement to be completed by the performer*

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| 1. **With the exception of the deviations listed below (point 6), we certify that the following equipment/service:** (describe)  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | ***No*** | ***Equipment / services description*** | ***PNI\**** | ***SN\**** | ***Quality class / Safety class*** | ***PE/ NPE\**** | ***Quantity*** | | ***1.*** |  |  |  |  |  |  | | ***2.*** |  |  |  |  |  |  | | *…* |  |  |  |  |  |  | | *…* |  |  |  |  |  |  |   PE/ NPE – Pressure Equipment / Nuclear Pressure Equipment | | | | | | |
| **2 -** | Has been manufactured/performed, inspected and tested in accordance with the requirements described in the following documents: (technical specification and/or drawings and/or diagrams specifying requirements *as per Annex 1 see point 3)* | | | | | |
| **3 -** | That the equipment/service is complete. | | | | | |
| **4 -** | That all relevant verifications, inspections and tests are complete and satisfactory (*as per documentation indicated in Annex 1 see point 5).* | | | | | |
| **5 -** | That the following documents are those required by the contract: *(*detailed list)  *(Example / typical content of Manufacturing Dossier is presented in the Annex 1)* | | | | | |
| **6 -** | List of any deviation request and non-conformance report: *(see Annex 1 – point 6)*  *Further actions/ remain points to be addressed in the next stages of the project \*:* | | | | | |
| Performer’s Responsible Officer | | | | Performer’s Quality Officer | | |
| *Name* | | *Date* | *Signature* | *Name* | *Date* | *Signature* |

**Section 3** *To be completed by ITER*

|  |  |  |  |  |  |
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| ITER Responsible Officer | | | ITER Quality Management Division (QARO) | | |
| Decision: | | | Comments: | | |
|  | | |  | | |
| *Name* | *Date* | *Signature* | *Name* | *Date* | *Signature* |

*\*Note: ITER Part Number (PNI) and Serial number (SN) shall be agreed with IO before delivery. In case the information (regarding PNI, SN or different others sections) is not available at the delivery time, this shall be mentioned in Section 2, point 6 of present Release Note as a further action / remaining point to be addressed on the next stage of the project. In case the information is not applicable, the respective section will be filled with N/A.*

**Annex 1 of Release Note:**

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| **Manufacturing Dossier (provided as example/ typical content):** | **IDM link** |
| **1 – Description of delivery:**  Description of equipment / component / spare part  Description of services  Main spare parts list / Bill of Materials – BoM (if applicable) |  |
| **2 – Conformity:**  Certificate of conformity (conformance) / Declaration of conformity as per applicable directives, regulations and contractual requirements. |  |
| **3 – Design documentation;**  Manufacturing drawings/ diagrams;  Design reports / Design calculations (if required);  Technical specifications (if applicable). |  |
| **4 – Management Documents**  4.1 Procedures:   * + Functional test procedures / Final acceptance tests and inspections procedures;   + Pressure Test Procedure (if applicable);   + Helium Leak test procedure (if applicable);   + Non-Destructive Examination procedures - VT, PT, MT, RT, UT (if applicable);   + Destructive examination procedure (if applicable);   + Welding/Brazing Documents - WPS, PQR, WPQ etc.(if applicable);   + Electrical and Insulation Tests procedures (if applicable);   + Cleaning and packaging procedure. Surface Treatment Specification   4.2 - Qualification documents   * + Welders and NDE inspectors qualification (if required).   + Other qualifications (if required).   1. Operational and functional documents:   + Operation manual. Installation instructions.   + Maintenance (preservation) instructions (if applicable).   + Manufacturer handling instructions (if applicable). |  |
| **5 - Assembly, inspections and test documents:**  Completed Manufacturing and Inspection Plans (MIP) / Inspection and Test Plans (ITP) / Control Plans, Inspection and test reports and records (Visual Examination, Non-Destructive Examination, Destructive examination, Electrical and Insulation Tests, Leak Tests, Pressure Test, Certification of Cleanliness, etc.). Drawings marked “As Built” accepted by IO. |  |
| **6 – Deviations and Nonconformities;**  Deviation request approved by IO;  Nonconformity reports - NCRs (close status);  NCRs conditionally released |  |
| **7 – Raw materials;**  Material Certifications traceable to components (Certificate type 3.1 as per EN 10204); |  |

**Note 1:** The manufacturing dossier (MD) content may be changed considering the specificity of each delivery, following the contractual requirements. The MD content shall be agreed with IO before delivery.

**Note 2:** For construction, installation and assembly activities, Manufacturing Dossier is replaced by Mechanical Completion Dossier (MCD) prepared as per [ITER\_D\_UYUSEE - Working Instruction for Completion Dossier Preparation](https://user.iter.org/?uid=UYUSEE).