



www.iter-india.org

ITER-India, Institute for Plasma Research

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ENQUIRY – LOCAL (Reminder – 3)

OFFICE COPY ENQUIRY NO : I-IEN19008
Date : 31/07/2019
Due Date : 06/08/2019 by 5:00 PM (IST)

We invite your rate/s for the following item/s. The Instructions to bidders and Terms & Conditions are attached herewith.

Important Note :

1. Enquiry No., Date & Due Date should appear on the envelope otherwise your offer will be rejected.
2. Address quotation only to the Purchase officer.

Sr No.	Material Description	Quantity	Unit
1	COMP. AMC FOR EPABX SYS NECIPS2000, System SR. no. "BE103567" FOR 1 PRI, 24 TRUNKS 8 DIGIT and 360 Analog extension console and all accessories including voice mail system	12	AU

Note :

- (1) Submit your quotation AT THE ABOVE ADDRESS.
- (2) Any clarification on this enquiry may be sought from the Purchase Officer, ITER-India
- (3) Quote with complete technical details.
- (4) Quotation should invariably be submitted in the attached format (Quotation Format) ONLY else ITER-India may not consider your offer.
- (5) Scope of Work as per attached sheet. Attached Scope of Work duly signed & stamped needs to be submitted with your offer which shall be considered as your acceptance.
- (6) 12 AU means 12 services in a period of 3 years.
- (7) Payment will be made within 30 days from the date of successful completion of quarterly service & on submission of error free Invoice along with the Service report duly accepted by the Purchaser.
- (8) On site Service at ITER-India, Institute of Plasma Research, Block A, Sangath Skyz, Bhat-Motera Road, Koteswar, Ahmedabad-380005
- (9) Authorised Service Provider Certificate from OEM needs to be submitted with bid.

Encl:- as above

Rakhi Dharamdasani
OFFICER-I (PURCHASE & STORES)
ITER-India (IPR)

TERMS AND CONDITIONS

1. The quotation and any order resulting from this enquiry shall be governed by our Conditions of Order and supplier quoting against this enquiry shall be deemed to have read and understood the same in to
2. Where counter terms and conditions have been offered by the Tenderer, the same shall not be deemed to have been accepted by ITER-India unless our specific written acceptance thereof is obtained.
3. Quotation: Your quotation superscripting our enquiry No., date, due date and brief description of item should be submitted to the Purchase Officer, ITER-India in sealed envelope on or before the due date. Late/Delayed/incomplete quotations will not be considered. Envelopes received without Enquiry number, date, due date and brief description of item may be rejected. The quoted prices should be firm for a period of 90 days from due date for placing order. ITER-India is not bound to accept lowest rate/s. Bidder shall submit the price bid/offer on Bidder's letter head with official seal and sign on each page.
4. The bid documents shall be prepared in English language only
5. All pages of the bid documents shall be numbered. Each page of the bid document shall be stamped and initialized.
6. In the event of any date indicated above is a declared Holiday, the next working day with the same time limit shall become operative for the respective purpose mentioned herein
7. In case of deviation in payment terms including demand of advance other than specified in payment schedule and accepted by ITER-India, prevailing Prime Lending Rate (PLR) of SBI will be loaded for price comparison purpose
8. ITER-India and their authorized representatives may visit the Contractor/Sub-contractors if required as part of technical evaluation process
9. ITER-India reserves the right to place order on one or more parties.
10. Specifications: Material should be offered strictly conforming to our specifications/drawings, if any. Deviation, if any, should be clearly indicated by the supplier in their quotation. The Tenderer should also indicate the Make/Type number of the materials offered and catalogues, technical literature and samples, wherever necessary should accompany the quotation. Clarification/s on specifications/drawings should be obtained from Purchase Officer before submitting quotation.
11. Terms of Prices : Quotation should be submitted on door delivery basis, duly packed & insured without extra charge wherever possible.. In the case of Indian suppliers, the material is to be delivered at our stores free of charge duly packed & insured.
12. Unit rate/s should be valid throughout the validity of Purchase Order for addition/deletion purposes. Break-up of price should be furnished. The quoted price should not be subject to price escalation for whatsoever reasons. The quoted price shall be firm, fixed and non-revisable during the validity/ extended validity of Purchase Order.
13. Prices are required to be quoted according to the units indicated in the tender form/Enquiry. When Quotations are given in terms of units other than those specified in the tender form, relationship between the two sets of units must be furnished.
14. Tender should be free from Correction and Erasures. Corrections, if any, must be attested. All amounts shall be indicated both in words as well as in figures. Where there is difference between amounts quoted in words and figures, amount quoted in words shall prevail. Unsigned quotations will summarily be rejected.
15. ITER-India shall be under no obligation to accept the lowest or any tender and reserves the right of acceptance of the whole or any part of the tender or portion of the quantity offered and the tenderers shall supply the same at the rates quoted. ITER-India also reserves the right to split the order at its sole discretion.
16. Delivery Date/Period: Delivery period is essence of the Order. Supplier must indicate the firm delivery date by which the materials will be dispatched / delivered by them from the date of our order.
17. Delivery period shall be clearly indicated against each item separately.
18. Liquidated Damages The successful Vendor/Bidder should pay liquidated damages @ ½% (half percent) of the total order value for the delay of each week in the scheduled date of delivery / completion of the work envisaged in the Order subject to a maximum of 5% (Five percent) of the total Order value.
19. Inspection: Materials on its arrival at ITER-India will be inspected by our Engineer/Stores In-Charge, and his decision in the matter will be final. However, where the items are required to be inspected at the Suppliers Premises, Supplier has to give advance notice to the Purchaser regarding readiness of the material to enable Purchase/Stores section to depute his representative for inspection.
20. Payment: Payment will be arranged for accepted materials only within 30 days from the date of acceptance of materials at ITER-India and receipt of error free bills in our accounts section, complete in all respects.
21. No correspondence will be entertained within 30 days from the date of receipt of material and bills, whichever is later.
22. Warranty: The Stores/Items offered should be guaranteed for a minimum period of twelve months from the date of acceptance, against defective materials, design, workmanship, operation or manufacture. For defects noticed and communicated during the Warranty period, replacement/rectification should be arranged free of cost within a reasonable period of such notification. In case where our specifications call for a guarantee period more than 12 months specifically, then such a period shall apply.
23. Performance Bank Guarantee: If demanded by ITER-India, the successful bidder will have to furnish Performance Bank Guarantee for 10% of the order value from SBI/Nationalized banks or one of the banks mentioned in bracket (AXIS/ICICI/IDBI/HDFC) with a validity of two months beyond the warranty period.
24. The Contractor/Supplier shall at all times indemnify the purchaser against all claims which may be made in respect of the stores for infringement of any right protected by Patent, Registration of design or Trade Mark and shall take all risk of accidents or damage, which may cause failure of supply from whatever cause arising and the entire responsibility for sufficiency of all means used by him for the fulfillment of the Order.
25. Successful tenderer will have to furnish in the form a Bank Guarantee or in Indemnity Bond form as called for by the Purchaser towards adequate security for the materials/property provided/issued by the Purchaser as Free Issue Material for the due execution of the Order. Insurance for the Free Issue Material shall be arranged by the Supplier/Contractor at his risk and cost.
26. Non-compliance to tender specifications and/or tender scope and/or tender terms and conditions are liable for rejection. Decision of ITER-India in respect of non-compliance shall be final and binding on the bidders.
27. Canvassing in any form with regard to this tender will lead to rejection of the bid.
28. The Project Director, ITER-India reserves the right to accept or reject any quotations fully or partly or to cancel the enquiry without assigning any reasons.
29. This enquiry is not a commitment and the Purchaser reserves the right to reject or cancel any or all offers.
30. Jurisdiction: The Order shall be governed by the Laws of India for the time being in force. The Courts of Ahmedabad/Gandhinagar only shall have jurisdiction to deal with and decide any legal or dispute arising out of this Order.
31. Unsuccessful bidders will not be intimated about the results of the enquiry/tender.
32. Purchase will not be responsible for payment of any interest to the Supplier, in case of delay in releasing payment.
33. The price evaluation shall be carried out on Landed price.

FORMAT FOR SUBMISSION OF QUOTATION

Enquiry No. : I-IEN19008
Name Of Party : OFFICE COPY
Quotation No. & Date :
Due on : 06/08/2019 by 5:00 PM(IST)

Sr No.	Material Description	Qty	Unit	Rate	Total
1	COMP. AMC FOR EPABX SYS NECIPS2000, System SR. no. " BE103567" FOR 1 PRI, 24 TRUNKS 8 DIGIT and 360 Analog extension console and all accessories including voice mail system	12	AU		
				Grand Total	

COMMERCIAL TERMS & CONDITIONS *

Sr.No	Description	Bidder Compliance
1	CAMC agreed as per Enquiry	Yes/No
2	Applicable GST (Please mention if not quoted in the rate)	
3	Payment:(Refer Sr. No. 7 of Note)	
4	SAC Code	
5	GST No.	
6	Validity Period (Refer Sr.No. 3 Of Terms and Condition)	
7	Discount(if any)	
8	Remarks (If any)	

* Fill in the applicable details

Place:

Authorised Signatory:

Date:

Company Seal

Scope of work for Comprehensive Maintenance of EPABX:

AMC includes breakdown/Corrective Maintenance including repairing/ Replacement of spares in respect of all the EPABX system installed at your ITER INDIA, IPR, Sangath sky building.

It includes minimum Four Preventive Maintenance Visits per Year quarterly.

Preventive maintenance of the EPABX system including Programming of system or any new extension requirement, software updating.

The service will include complete repair of cards and Key Telephone Instrument.

Preventive Maintenance of EPABX equipment's on Quarterly basis over and above Breakdown calls, if any.

Above AMC does not cover damages caused to the system due to natural calamities as well as due to VCC-GND short, Burned causes and / or any power related problems, the same shall be charged extra at actual.

Cabling maintenance only covered under the AMC contract in case any additional cable required for extensions shall be charge extra at actual.

Battery replacement are not covered under the Maintenance Contract, However routine checking will be carried out.

Telephone instrument repairing not covered under the Maintenance Contract